

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
TENTATIVE
MONDAY, NOVEMBER 6, 2017
EXEMPT SESSION
TO DISCUSS CSE RECOMMENDATIONS
6:30 P.M.
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93**

1. ROUTINE MATTERS

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of October 16, 2017

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Proposal for Repurposing the Otego Elementary School and Land – Buzz Hesse
- 3.2 Administrator's Report
- 3.3 Superintendent's Report – Dr. David S. Richards

4. ADMINISTRATIVE ACTION

- 4.1 Approve CSE recommendations (11.6.17 G1)
- 4.2 Approve Transportation Contract between Unatego CSD and Rolling V Bus Corporation (11.6.17 G2)
- 4.3 Approve agreement for Joint financing of Workers' Compensation Benefits (11.6.17 G3)
- 4.4 Approve event workers for the 2017.18 Winter Sports season (11.6.17 C1)
- 4.5 Approve coaches for 2017.18 Winter Sport season (11.6.17 C2)
- 4.6 Appoint Kim Renwick substitute aide, LTA, teacher for the 2017.18 school year (11.6.17 UC1)
- 4.7 Appoint Valerie Joern substitute teacher for the 2017.18 school year (11.6.17 UC2)
- 4.8 Appoint Alexandria Sloan substitute teacher for the 2017.18 school year (11.6.17 UC3)
- 4.9 Appoint Pamela Wheaton substitute teacher for the 2017.18 school year (11.6.17 UC4)
- 4.10 Appoint Gregory Davie substitute teacher for the 2017.18 school year (11.6.17 UC5)
- 4.11 Accept a check in the amount of \$8,910.00 from the Unatego Science Foundation (11.6.17 G4)

Board Agenda 11.6.17

PG: 2

5. **PUBLIC COMMENT**
6. **ROUND TABLE DISCUSSION/QUESTIONS**
7. **EXECUTIVE SESSION (IF NECESSARY)**
8. **ADJOURN**

Board Agenda 11.6.17

PG: 3

4.1

11.6.17 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the CSE recommendations as presented.

4.2

11.6.17 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Transportation Contract between Unatego Central School District and Rolling V Bus Corporation as presented.

4.3

11.6.17 G3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve agreement for Joint Financing of Workers' Compensation Benefits as presented.

4.4

11.6.17 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2017.18 Winter Sports season as presented.

4.5

11.6.17 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve coaches for the Winter Sports season as presented.

4.6

11.6.17 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kim Renwick substitute aide, LTA, teacher for the 2017.18 school year as presented.

4.7

11.6.17 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Valerie Joern substitute teacher for the 2017.18 school year as presented.

4.8

11.6.17 UC3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Alexandria Sloan substitute teacher for the 2017.18 school year as presented.

4.9

11.6.17 UC4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Pamela Wheaton substitute teacher for the 2017.18 school year pending fingerprinting and criminal history review as presented.

Board Agenda 11.6.17

PG: 4

4.10

11.6.17 UC5

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Gregory Davie substitute teacher for the 2017.18 school year pending fingerprinting and criminal history review as presented.

4.11

11.6.17 G4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept a check in the amount of \$8,910.00 from the Unatego Science Foundation.

Unatego Central School District

Unatego, NY 13825

To: Dr. Richards

From: Patti Loker, School Business Manager

PLL

Date: October 24, 2017

Re: Transportation contract

At the October 16, 2017 meeting, the Board of Education awarded the transportation RFP to Rolling V Bus Corporation.

Attached is the transportation contract, which goes along with that proposal by Rolling V.

I recommend that the Board approve the contract.

471601
(SED CODE)

The State Education Department
Transportation Unit, Room 475 EBA
Albany, New York 12234

Form TC

C _____
Contract Number
(SED will fill in)

TRANSPORTATION CONTRACT

(Do not use for Addendums or Extensions - See Note on Reverse)

Patti Loker Contact Person			Tele (607) 988-5038 Fax (607) 988-1039
Unatego Central School District School District/BOCES			
2641 State Hwy 7, PO Box 483 Street or P.O. Box			
Otego City	NY State	13825 Zip Code	

Check if applicable:

- Special Education Pupils - Transportation required as a related service.
- Contract will begin part way through the school year and cost \$20,000 or less.
- One-month emergency contract -31 Calendar Days.
- Contract for bus maintenance only.
- District will supply contractor with fuel.

Specifications include:

- Provision for attendants, escorts or monitors.
- Clause for increasing or decreasing service.

This AGREEMENT made this 16th day of October 2017 by and between

Unatego Central School District, County of Otsego, N.Y.
(Name of School District or BOCES)

party of the first part and Rolling V Bus Corporation, party of the second part.
(Contractor)

WITNESSETH. That whereas party of the first part is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation for children of said district for the period of service to begin

October 16 2017 and to end June 22, 2018
Month Day Year Month Day Year

NOW, THEREFORE, the said party of the first part hereby agrees to pay to the said party of the second part the sum of \$ _____ or \$ 395.00/trip if on a per-bus, per-diem, per-mile or
(If lump sum contract) (Unit Cost)

other unit cost basis for providing such transportation on a suitable conveyance.

Total Anticipated Annual Cost \$ 28,000

If awarded through a request for proposals, date of request of such proposals 10/6/17 (see note on reverse)

IN WITNESS WHEREOF, The parties have set their hands the day and year above written.

(Signature of Trustee or President of Board of Education) Unatego CSD, PO Box 483, Otego, NY 13825
(Party of the First Part) (Post Office Address)

(Signature of Contractor) Rolling V Bus Corp, PO Box 110, South Fallsburg, NY 12779
(Party of the Second Part) (Post Office Address)

COMPLIANCE CERTIFICATION. I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education law and Section 156.12 of Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law, and has been approved by the Superintendent of Schools in accordance with Section 3625(1) of the Education Law.

Approval Date: 10/16/17
(Date of Superintendent's Approval)

Filed by: [Signature]
(Signature of Superintendent or Designee)

SUBMIT ORIGINAL TO THE STATE EDUCATION DEPARTMENT. RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.

**AGREEMENT FOR JOINT FINANCING OF
WORKERS' COMPENSATION BENEFITS UNDER
GENERAL MUNICIPAL LAW ARTICLE 5-G**

RECITALS

Various entities, established under the Education Law, which include central school districts and Boards of Cooperative Educational Services, desire to provide for the joint financing of Workers' Compensation Benefits, as well as administrative costs in connection with such a plan and to establish a joint reserve fund under the provisions of General Municipal Law § 6 (j).

Each Participant will:

- Apply to the Workers' Compensation Board to become an individual self-insurer under the provisions of Workers' Compensation Law § 50 (4) (a), effective July 1, 1991.
- Give appropriate notice to its current Workers' Compensation insurance carrier and be responsible for all charges and liability arising out of such contract with its insurance carrier.
- Comply in all respects with the requirements of the Workers' Compensation Board concerning self-insurance including filing requirements and any statutory or regulatory obligations.
- Promptly pay all assessments established by the trustees under the provisions of this agreement.

The group established by this agreement shall be known as:

The Workers' Compensation Self-Insurance Alliance.

The objective of this document is to set forth the agreement among the Participants as well as the rules of operation, the withdrawal of a Participant and the termination of this arrangement.

It is agreed as follows:

ONE
PURPOSE

Those organizations established under the Education Law set forth in Exhibit A, attached, and those who subsequently join (Participants), referred to as the Alliance, have established a fund pursuant to Article 5-G of the General Municipal Law for the purpose of providing security of group financing of Workers' Compensation Self-Insurance by the Participants and to realize the economy of the sharing of the cost of administration of a Self-Insurance Plan. The participating school districts have established by this agreement a joint reserve fund for the payment of benefits. This agreement shall be construed to include all functions and powers to accomplish these stated purposes.

TWO
TRUSTEES

Each Participant shall name a Board member to act as trustee of the Alliance. The clerk of each Participant shall forward to the clerk of the Alliance an official resolution of each Participant's Board designating a Board member to act as trustee. Each trustee shall serve during the school year in which the designation is received, unless revoked by resolution of the Participant, with notification to the clerk of the Alliance. Each Participant shall notify the clerk of the Alliance during July of each school year of the successor trustee to serve during that school year.

THREE
MEETINGS

The trustees shall meet at such times and places as designated by the clerk of the Alliance, the presiding trustee elected by the other trustees, or by two trustees. The trustees of the Alliance shall meet at least once each fiscal year. The clerk of the Alliance shall give at least 72 hours' notice to each trustee as well as to each Participant of the date and place of the meeting, as well as the agenda of each meeting. If such notice cannot be given because of the call of a special meeting, each trustee and each Participant shall be given such notice as is practicable considering the circumstances. Each Participant shall receive the minutes of each meeting after the minutes have been approved.

FOUR

QUORUM

A majority of the whole number of trustees shall constitute a quorum and not less than majority of the whole number may perform and exercise any power, authority or duty under the provisions of this agreement. The words "whole number" shall mean the total number which the body would have were there no vacancies and were none of the trustees disqualified from acting.

FIVE

APPLICATION OF VARIOUS LAWS

The various provisions of the laws of the State of New York that apply to school districts shall be applicable to this Alliance and its governing trustees, including, without limitation, Public Officers Law Article 6 (Freedom of Information Law); Public Officers Law Article 7 (Open Meetings Law); and General Municipal Law Article 18 (Conflicts of Interest of Municipal Officers and Employees).

SIX

COMPENSATION

The trustees shall serve without compensation but are authorized to attend conferences which are relevant to the duties of the trustees, as determined by a majority vote of the trustees at a meeting duly noticed. The trustees may by resolution authorize the payment of the conference expenses, including registrations, hotels, meals, and transportation.

SEVEN

ADMINISTRATION OF THE PLAN

The trustees shall by resolution provide for the administration of the Self-Insurance Plan, sometimes referred to as the Plan. A committee appointed by the trustees may employ, subject to the approval of the trustees, such persons as may be deemed necessary for the operation of the Plan and may contract for necessary actuarial or other professional services. Such administrator and others retained by the Plan shall be paid from the administration fund of the Plan.

The committee shall consist of no more than five individuals and shall have as part of its membership a trustee of the Plan, a superintendent of a Participant and school business administrator or executive of a Participant. Such committee shall have available the services of the administrator, consultant, attorney and other personnel of the Plan. All recommendations of the committee shall be submitted in writing to the trustees for their approval.

EIGHT

DUTIES AND RESPONSIBILITIES OF THE TRUSTEES

The trustees have the following duties, responsibilities and powers to:

- a. Elect a presiding trustee and a presiding deputy trustee. Designate a treasurer of one of the Participants as fiscal officer of the Alliance in accordance with General Municipal Law Section 119-o (2). Designate an auditor who shall be the auditor of the school district for whom the fiscal officer is employed.
- b. Provide for the deposit of joint funds received from the Participants in banks designated from time to time.
- c. Authorize the fiscal officer to invest temporary monies not required for immediate expenditure and to invest idle funds in the type of investment permitted by law without having to obtain approval from each Participant for a particular investment.
- d. Establish an annual budget. Such budget shall cover a school year and shall be presented to each Participant no later than February 1 of each school fiscal year. Such budget shall set forth the anticipated assessment charges as well as the administration expenses.
- e. Arrange for an annual audit by a certified public accountant in relation to all funds received and disbursed by the Alliance. Such audit shall be presented to each Participant no later than November 1 of each school year. The Trustees may authorize an unaudited report during the fiscal year, if in the opinion of the Trustees such report would be appropriate.
- f. Employ a clerk, administrator, consultant, a certified public accountant, an attorney and such other persons as the trustees deem appropriate for the carrying out of the purposes of this agreement, but the

expenses of such individuals shall not exceed the administration budget established in the budget attached as Exhibit B or, in the following years, distributed to the Participants as provided in (d).

g. Retain any Alliance balance, determined at the end of a fiscal year, which will be applied toward the lowering of the annual assessment during the next fiscal year.

h. Reimburse, through the administration fund, the Participant employing the fiscal officer, claims auditor, and clerk for the services performed by such individuals as well as a sum for the proportionate use of office space, secretarial expenses, support services, as well as bonding premiums for the fiscal officer which shall be five percent of the annual budget and other appropriate charges.

i. Purchase employers liability insurance (Type B coverage) for the benefit of the Participants, which charge shall be an administrative charge. Such charge may not be assessed against the joint Workers' Compensation reserve fund which may be established.

j. Purchase excess or stop loss insurance to cover large Workers' Compensation claims. The amount of such coverage shall be recommended by the administrator of the Plan. Such charge shall be considered a charge against the Self-Insurance budget.

k. Establish the basis for annual assessment. Such assessment may include the amounts necessary to:

- » meet the payments with respect to liability of Participants required to be made under the Workers' Compensation Law.
- » pay the administrative expenses of the Plan.
- » repay any amounts advanced by a Participant to the Plan.
- » provide for contributions to the joint reserve fund to finance the payment of benefits.
- » pay stop loss insurance.
- » meet any other appropriate expense.

- l. Determine the annual assessment and collection of such assessment at such times as the trustees shall deem appropriate. The assessment shall consist of each Participant's share of the anticipated charges of the Self-Insurance budget plus various administration expenses. The trustees may also assess such additional amounts to each Participant including a reserve fund assessment and charges that may be necessary to carry out the purposes of the Alliance. No Participant shall be assessed a sum greater than 120% of the Workers' Compensation premium charges for the previous school year for costs for the Self-Insurance Fund or a sum which shall exceed 120% of the Self-Insurance Fund assessments for administration expenses of the previous year.
- m. The trustees may provide for annual payments into the Alliance based upon loss experience or some other equitable standard.
- n. Establish a committee or committees consisting of a trustees and others. Any agreement by the committee shall be subject to the approval of the trustees.
- o. Purchase, through the administration fund, wrongful act and other liability insurance in such amounts as to be determined by the trustees to protect the trustees and those acting on behalf of the Plan. The provisions of Public Officers Law § 18 are hereby extended to the trustees and those acting on behalf of the Alliance.
- p. Assess late payment charges for any sum not received within 30 days after assessment. The late payment charge shall be five percent of the assessed sum.
- q. Terminate the membership of any Participant based upon the Participant's failure to comply with the charter or any resolution of the trustee, substantial negative claim experience as determined by the trustees or any other just cause. In case of termination, such entity shall receive a reimbursement of contributions, if any, in the same manner as a voluntary termination as provided in article 13.
- r. Perform all acts reasonably necessary to exercise the powers granted expressly in this agreement or by implication.

NINE

RECEIPT AND DISBURSEMENT OF FUNDS

The fiscal officer shall be custodian of the funds. Such monies shall be deposited in one or more banks or trust companies designated by the trustees.

The trustees, through the fiscal officer, shall pay Workers' Compensation in the manner provided in the Workers' Compensation Law § 64 upon certification by the plan administrator. The amount of compensation payable prior to an award pursuant to such certification shall constitute a settled claim within the meaning of the Local Finance Law.

Payment of other Workers' Compensation matters such as hospital charges, doctor's statements, and the like shall be made upon certification of the plan administrator.

Payment of other matters, such as administrative services and professional services shall be in accordance with the agreement with such parties.

The fiscal officer is authorized to reimburse a Plan Participant who has disbursed funds in accordance with the Workers' Compensation Law or Board regulations.

All payments by the fiscal officer shall be audited by the Alliance auditor.

TEN

RESERVE FUND UNDER GENERAL MUNICIPAL LAW § 6(j)

A reserve fund under the provisions of General Municipal Law § 6 (j) is established for all school district Participants. The maximum amount that may be contributed in the reserve fund is \$4,000,000. The contribution to the reserve fund shall be on the basis of the number of employees of a Participant as of the date specified by the trustees.

The fiscal officer of the Alliance may expend monies from such reserve only for the payment of compensation and benefits, medical, hospital and other expenses authorized by Article 2 of the Workers' Compensation Law and the expenses of administering the Self-Insurance Program which are referable to the school district Participants.

The fiscal officer may invest the reserve fund in the same manner as any other funds of the Plan.

In the event of abandonment of the Plan, all monies remaining in such reserve in excess of an amount sufficient to satisfy all accrued and contingent liabilities shall be refunded to the Participants in such manner as the trustees shall direct.

In the event of the withdrawal of a school district Participant, on a voluntary or involuntary basis, the trustees shall determine the amount of refund from the reserve fund, if any, to such withdrawing district after the payment of all possible claims referable to that district. The amount shall be on an equitable basis, as determined by the trustees and shall not be reviewable in any tribunal or forum.

ELEVEN

THE DUTIES OF THE ADMINISTRATOR OF THE PLAN

During the time that an administrator is appointed to act on behalf of the Alliance, such administrator shall receive and analyze all claims, and determine those claims that are appropriate and make recommendations to the fiscal officer for payment of the various sums required under the Workers' Compensation Law. The administrator shall prepare those reports required by the fiscal officer, committee of the Alliance or the trustees. The administrator shall perform such other ministerial acts as may be, from time to time, directed or appropriate.

TWELVE

WITHDRAWAL OF A PARTICIPANT FROM THE ALLIANCE

A Participant may only withdraw at the beginning of a school fiscal year by giving notice to the clerk of the Alliance in writing on the first of March preceding the commencement of the school year. If such notice is not delivered to the clerk of the Alliance by March 1, then the Participant shall be deemed to be bound by this agreement for the next school year. The trustees may, upon a showing of extraordinary circumstances, waive the requirement of timely notice and, if the trustees deem appropriate, impose any other conditions that the trustees deem appropriate under the particular circumstances. **Any participating District may by January 2 in any year request an estimate of sums due from the Alliance to the Participant or owed by Participant to the Alliance. The report shall be completed by the Accountant appointed pursuant to Article 8 (e) no later than February 1 of the same year. Any fees, costs or expenses charged by the accountant for the preparation of the report shall be a charge only to the Participating District making the request.**

THIRTEEN

MONEY TO BE PAID TO A WITHDRAWING PARTICIPANT

When a Participant has given notice of withdrawal in accordance with the provisions of this agreement, the trustees shall determine any sums which are due and owing by the Participant, or any moneys which may be due to the withdrawing Participant. Such credit or debit shall be established by the accountant of the plan appointed in accordance with article Eight (e) and shall be calculated and set forth in the annual report to each Participant. **The Alliance Accountant shall include in each annual report a calculation of the credit or debit for each Alliance participant.** The debits and credits shall be determined in accordance with accepted accounting practices considering accrual of claims and the prorata share of such Participant in the claims and benefits of the Alliance as determined by the certified annual report of the Alliance.

FOURTEEN

ADMISSION OF ADDITIONAL PARTICIPANTS

The trustees may allow additional school districts or Boards of Cooperative Educational Services to become participating members of the Alliance after appropriate investigation and notice to the existing Participants. If three Participants object to the admission of the applicant, such applicant shall not be admitted to the Alliance. Such objection must be received by the clerk of the Alliance 30 days after notice to each Participant. The objection must be in the form of a resolution duly made and adopted by the Board of the Participant. If there is no objection by three Participants, the applicant shall be admitted to the Alliance upon the terms and conditions established by the trustees, which terms and conditions have been set forth in the notice given to the existing Participants of the Alliance.

FIFTEEN

DISSOLUTION AND TERMINATION

The trustees may, by vote, determine that the Alliance shall be dissolved and terminated. If such determination is made, the Alliance shall be dissolved 90 days after written notice to the Participants. Thirty days before the effective date of the termination each Participant shall be advised, based upon the figures available at that time, of the assets and liabilities of the Alliance, and the anticipated distribution of the assets or assessment of liability to each Participant.

SIXTEEN

ARBITRATION

Any controversy or claim arising out of or resulting from this agreement, or breach of it, shall be settled by arbitration in accordance with the rules of the American Arbitration Association.

SEVENTEEN

MISCELLANEOUS PROVISIONS

This instrument constitutes the sole agreement of the Participants and the various rules of the Alliance.

The agreement shall not be modified, waived or discharged or terminated orally, and the rules may only be modified by means of an appropriate vote by the trustees and notification to the Participants, and affirmative vote of each Participant. If seventy five percent of the Participants approve a modification, such modification shall become effective and those not voting in favor of the modification shall be deemed to have voluntarily withdrawn from the Alliance effective at the end of that particular school year.

Each Participant will perform all other acts and execute and deliver all other documents as may be necessary or appropriate to carry out the intended purposes of this agreement.

If any provision of this agreement is held to be invalid, the remainder of the document shall not be affected thereby.

This agreement is intended to be consistent with and in compliance with the various laws of the State of New York and shall be so construed to accomplish such intent.

EIGHTEEN

TERMINATION OF THE AGREEMENT

In accordance with General Municipal Law § 119-o (2) (j), this agreement shall continue until June 30, 2023.

EXHIBIT A

THOSE PARTICIPANTS JOINING THE ALLIANCE

1. Bainbridge-Guilford Central School District
2. Broome-Delaware-Tioga BOCES
3. Chenango Valley Central School District
4. Deposit Central School District
5. Greene Central School District
6. Maine-Endwell Central School District
7. Newark Valley Central School District
8. Owego-Apalachin Central School District
9. Tioga Central School District
10. Unatego Central School District
11. Walton Central School District
12. Windsor Central School District

Dated: September 9, 1998
Revised: September 19, 2003
Revised: September 28, 2007
Revised: September 28, 2012
Revised: April 28, 2015
Revised: October 31, 2017

November 1, 2017

Dr. David Richards
Unatego Central School
2641 St. Hwy 7
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as event workers for the 2017-18 Winter Sports Seasons.

Bert Beames
Vicki Beames
Bill Donnelly
Judy Pitel
Joe Halbert
Sally Halbert
Matt Hafele
Kelli Hafele
RJ Platt
Rich Rosener
Jenni Barnes
Marcy Anderson
Katie James
Jamie Rowe
Nancy Dalton
Sherry Maruszewski
Darlene Wong
Karen Alvin
John Collins
Tara Nichols
Brenda Birdsall
Anita Grays

Sincerely,

Matt Hafele
Athletic Director

November 1, 2017

Dr. David Richards
Unatego Central School
2641 St. Hwy 7
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as coaches for the following sports seasons.

RJ Platt- Modified Wrestling (Step 1)

Shelly Havens- Modified Girls Basketball (Step 3)

Kayla Wong – Girls Modified Basketball (Step 1)

Thank you,

Matthew J. Hafele

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: KIM PENWICK

POSITION: Substitute AID, LTA, TEACHER

REPLACES: N/A

EFFECTIVE DATE: 11/7/17

EDUCATION LEVEL: Two years' college

YEARS OF EXPERIENCE: 8

SALARY: STEP ___ LEVEL ___ \$ sub rate

CERTIFICATION: LTA Level 1

COLLEGE: SUNY Delhi, SUNY ONEONTA

REFERENCES CONTACTED:

1. Kelli HAFETE
2. MARIE BENEDICT

COMMENTS: former employee of DISTRICT (1996-2004)
References speak well of her work
ethic, compassion, and attention to detail


ADMINISTRATOR SIGNATURE

10/25/17
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Valerie Joern

POSITION: SUBSTITUTE TEACHER

REPLACES: N/A

EFFECTIVE DATE: 11/7/17

EDUCATION LEVEL: B.S. EARLY CHILDHOOD EDUCATION

YEARS OF EXPERIENCE: 1

SALARY: STEP ___ LEVEL ___ \$ per uncert. sub rate

CERTIFICATION: pending

COLLEGE: SUNY ONEONTA

REFERENCES CONTACTED:

1. KATIE James
2. DIANA Garcia

COMMENTS: STUDENT TEACHING AT OTEGO ELEMENTARY
good relationships w/students & staff.
LEARNED QUICKLY AND RESPONDED well to
Suggestions

[Signature]
ADMINISTRATOR SIGNATURE

10/25/12
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: ALEXANDRIA SLOAN (CARNAHAN)

POSITION: SUBSTITUTE TEACHER

REPLACES: N/A

EFFECTIVE DATE: 11/7/17

EDUCATION LEVEL: B.A. - EARLY CHILDHOOD EDUCATION

YEARS OF EXPERIENCE: ~~1~~ 1

SALARY: STEP ___ LEVEL ___ \$ UNCERT. SUB RATE

CERTIFICATION: PENDING ECE

COLLEGE: SUNY ONEONTA

REFERENCES CONTACTED:

1. AMY KROPP
2. ROMANA WISOCK

COMMENTS: VOLUNTEERED AT LIGHT HOUSE CHRISTIAN
SUBBED AT LAURENS & COOPERSTOWN
TEACHER CERTIFICATION PENDING

[Signature]

ADMINISTRATOR SIGNATURE

10/26/17

DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: PAMELA WHEATON

POSITION: SUBSTITUTE TEACHER

REPLACES: N/A

EFFECTIVE DATE: 11/7/17

EDUCATION LEVEL: BS EL. ED. / MS COUNS. EDUC.

YEARS OF EXPERIENCE: 3

SALARY: STEP LEVEL \$ per UNCORT. sub rate

CERTIFICATION: NONE CURRENT

COLLEGE: SUNY ONEONTA & Syracuse University

REFERENCES CONTACTED:

- TERESA SEARS
- Madeline HORRIGAN

COMMENTS: considerable classroom and
counseling experience.
Certification has lapsed
Great recommendations

[Signature] 10/30/17
ADMINISTRATOR SIGNATURE DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: GREGORY DAVIS

POSITION: Substitute teacher

REPLACES: N/A

EFFECTIVE DATE: 11/7/17

EDUCATION LEVEL: BA JOURNALISM

YEARS OF EXPERIENCE: 0

SALARY: STEP ___ LEVEL ___ \$ per sub teacher rate

CERTIFICATION: None

COLLEGE: UNIVERSITY OF SOUTH CAROLINA, Columbia, S.C.

REFERENCES CONTACTED:

1. CRAIG STEVENS

2. Keith May

COMMENTS: Decades of work covering HS sports for WEDO; youth coach; high ethical & moral standards

[Signature]
ADMINISTRATOR SIGNATURE

10/30/17
DATE